



Australian Government

**Community  
Grants Hub**  
Improving your grant experience



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# Agricultural Trade and Market Access Cooperation (ATMAC) program 2020 Grant Opportunity

## Questions and Answers

### 1. What is the closing time and date for applications?

The application form must be submitted by **11.00pm Canberra local time (AEDT) on Friday, 31 January 2020**. It is recommended that you submit your application **well before the closing time and date**.

### 2. If I am not able to submit my application by the due time and date, can I be granted an extension?

No, extensions will not be given.

If an application is late or the Community Grants Hub is requested to approve a lodgement after the closing date the [late application policy](#) available on the Community Grants Hub website will apply.

### 3. How much funding is available for this grant program?

For the Agricultural Trade and Market Access Cooperation (ATMAC) 2020 grant opportunity a total of \$1.5 million is available.

### 4. If my application is unsuccessful, can I reapply in a future funding round?

Yes. There is nothing that precludes an applicant from applying in a future grant round of the ATMAC program. However, your application will only be considered if you and your activity or project meet all the eligibility criteria of the future round.

### 5. When will I know the outcome of my application?

You will be notified of the outcome of your application at the end of the selection process. For probity reasons, to treat all applicants fairly and equally, it is not possible to give you information about the status of individual applications during the assessment process.

### 6. How can I submit the application form?

The form is an online application form that you must submit electronically. The Community Grants Hub will not provide application forms or accept application forms for this grant

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opportunity by fax, email or through Australia Post unless otherwise stated in the Grant Opportunity documents.

**7. Do word limits apply to assessment criteria?**

Yes, there is a word limit of approximately 300 words (up to 2000 characters) per assessment criterion.

**8. How do I know if my activity or project is eligible for funding under the ATMAC Program?**

Section 4 of the Grant Opportunity Guidelines lists the criteria an applicant must meet to be eligible to apply for a grant. We cannot consider your application if you or your activity or project do not meet all of the eligibility criteria.

**9. Attachments: is it a requirement to upload a document for each listed attachment?**

It is mandatory to upload the completed mandatory template as an attachment to the application. Each attachment must be a different document.

**10. What if my attachment exceeds the maximum of 2mb?**

If your attachment exceeds the maximum size of 2mb you will need to optimise your document for web upload. This can be done by various file saving options (Google for options). Only PDF or Word attachments will be accepted. Zip or compressed files will NOT be accepted.

**11. Where should I go for further information?**

Please email your enquiries to [support@communitygrants.gov.au](mailto:support@communitygrants.gov.au)

**Question and answers amended 10 January 2020**

**12. My Clause 5.3 of the guidelines states, “What the grant money can be used for” and does not include wages. How can I undertake a project without paying wages?**

If your entity employs staff who receive fixed regular payments (ie. wages) for their current role within your entity, then the grant money should not be used to pay these.

Grant money should only be used to fund activities directly related to the project that was awarded the grant funding. For instance, if you were to engage a contractor or consultant to assist in the delivery of your funded project, the grant money could be used for the payment of those services.

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**Question and answers added 6 January 2020**

**13. What is the definition of large within the guidelines?**

Section 4.1 of the Grant Opportunity Guidelines “Who is eligible to apply for a grant?” includes advice that ‘the ATMAC program is targeting large industries and producers’.

The use of the term ‘large’ is not strictly defined by, for example, the number of employees, size of operation etc. However, the purpose of the program is to ensure a large scale benefit to Australian agricultural exports. In this way we would be more likely to award a grant to a larger industry body or producer that can undertake the scale of activity that would benefit a wider segment of Australia’s agricultural exports.

That said, if a smaller entity were to propose a project or activity that offers a similar scale benefit than its larger counterparts, they would also be considered and assessed on their merits. The only exclusion in terms of eligibility to apply is an individual (see section 4.3 “Who is not eligible to apply – Person”).

**Question and answers added 10 January 2020**

**14. The Grant Opportunity Guidelines state ‘We cannot provide a grant if you receive funding from another government source for the same purpose’. Does this apply only to money sources from elsewhere in the Australian Government or also to money from foreign governments?**

The intent of this provision in the guidelines is to ensure that funds are not provided for activities that are already fully funded by a local, state, Australian Government, or indeed foreign government. This can arise, for example, where a government or other funding contributor is not aware of the commitments from third parties.

However, it is acceptable to have a co-funding arrangement whereby there is more than one contributing party to the resourcing of the proposed project and all co-contributors are aware of each other’s contributions. These co-contributions would be managed through the funding agreement for the project, should the applicant be successful in receiving a grant.

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