



Summary of the Safe Places Emergency Accommodation Draft Funding Agreement

Key requirements to consider

Note you should read the draft funding agreement in full

The information below is provided as a guide to some aspects of the draft funding agreement. The department encourages grant applicants to read the draft funding agreement in full. If any of the below differs from the draft funding agreement, or any final agreement signed with a Participant (if any), the wording in the signed final agreement prevails over the information provided below.

Please note the draft funding agreement will be available by 4 December 2019.

Grant recipient reporting

- A Participant (being a legal entity with whom the department has entered into a Safe Places Emergency Accommodation Funding Agreement (Funding Agreement) has the following reporting obligations under the Funding Agreement:
 - When a Participant becomes aware it is likely a milestone will be missed by more than a month it must immediately notify the department.
 - Participants must submit progress reports against milestones achieved, a final report against the final milestone and annual funding acquittals. Payments are only payable following provision to the department, to its satisfaction, of applicable reports and relevant deliverables for a milestone.
 - Following completion of the dwellings, Participants must submit a letter each year for the duration of the designated use period of 15 years, that states how many women and children were assisted in the preceding year and confirms:
 - The dwellings are still operating as emergency or crisis accommodation; and
 - The name of organisation/s that delivered the specialist services.

Securities associated with Safe Places grants

- To ensure the relevant property continues to operate as emergency/crisis accommodation, Participants are required to agree that the department has the right to register a caveat on the relevant property.
- If the grant payable under a Funding Agreement is less than \$1 million, the department anticipates that there will be no additional security requirements.
- If the grant payable under a Funding Agreement is \$1 million or more, the department will require a restricted covenant to be registered on the title of the property.

- If the grant payable under a Funding Agreement is \$1 million or more and the department's contribution represents 50 per cent or more of the anticipated budget, the department will require a restricted covenant and first mortgage to be registered on the title of the property.
- If the grant payable under a Funding Agreement is \$1 million or more, the department's contribution represents 50 per cent or more of the anticipated budget and the project involves a new build, the department will require a restricted covenant and first mortgage to be registered on the title of the property, and the Participant will be required to grant step-in rights in favour of the department.

Variations

- To seek a variation to the milestone schedule, a Participant should notify the department as soon as they are aware of any potential changes and seek the department's approval to proposed changes to the project plan.

Work, Health and Safety Requirements

- Participants must comply with all applicable work health and safety requirements, including under the *Work Health and Safety Act 2011* (Cth) and any other applicable laws (including state and territory law).
- Participants may also need to comply with the Work Health and Safety Accreditation Scheme under the *Building and Construction Industry (Improving Productivity) Act 2016* if:
 - the grant payable under the Funding Agreement is \$4 million or more (GST inclusive); and
 - the grant is for 'building work' (as defined in the *Building and Construction Industry (Improving Productivity) Act 2016*).

Practical Completion

- It is expected that the additional safe places funded under this grant opportunity will be operational and providing services by 30 June 2022.