

Project Plan for – [Project/Activity Name]

Details

Organisation name			
Is this project time or date sensitive?			
Authorised contact details	Name		Ph
	Email		
Alternate contact details	Name		Ph
	Email		
Start date		Finish date	

Proposed activity

What activity will be completed?	<i>Brief detail of the grant activity to be completed?</i>
What are the outcomes of the proposed activity?	<i>Outcomes should be specific, measurable, attainable, realistic and timely.</i>
How do the outcomes align with the ACACA objectives?	
Justification for the level of funding applied for.	

Relationship to / dependency on other projects

Any other projects (project deliverables) upon which this project is dependent	
Any other projects which are dependent on this project's deliverables	
Any projects running alongside this project that may influence its outcome	

Schedule

No	Milestone	Planned Delivery Date

Project Plan for – [Project/Activity Name]

Measure and evaluation (as detailed in the application form)

How the success of the outcomes for the proposed activity will be measured and evaluated?	
--	--