



Australian Government

**Community  
Grants Hub**  
Improving your grant experience



## Our Marine Parks Round Two

### Questions and Answers

#### 1. What is the closing time and date for applications?

The Application Form must be submitted by **11.00pm AEDT on 28 February 2020**. It is recommended that you submit your application **well before the closing time and date**.

#### 2. If I am not able to submit my application by the due time and date, can I be granted an extension?

No, extensions will not be given.

If an application is late or the Community Grants Hub is requested to approve a lodgement after the closing date the [late application policy](#) available on the Community Grants Hub website will apply.

#### 3. How much funding is available for this Program?

Up to \$6 million (GST exclusive) is available for this Program.

The minimum grant amount is \$30,000 (GST exclusive) and the maximum amount is \$500,000 (GST exclusive).

#### 4. When will I know the outcome of my application?

You will be notified of the outcome of your application at the end of the selection process. For probity reasons, to treat all applicants fairly and equally, it is not possible to give you information about the status of individual applications during the assessment process.

The expected timing for this grant opportunity are:

Activity	Timeframe
Assessment of applications	6 weeks
Approval of outcomes of selection process	4 weeks
Negotiations and award of grant agreements	Up to 6 weeks
Notification to unsuccessful applicants	2 weeks
Earliest start date of grant activity	July 2020
End date of grant activity	30 June 2022



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**5. Is the funding on-going?**

No. Projects must be completed and all funding expended by 30 June 2022.

**6. How can I submit the Application Form?**

The form is an online Application Form that you must submit electronically. The Community Grants Hub will not provide application forms or accept application forms for this grant opportunity by fax, email or through Australia Post.

**7. Do character limits apply to my application?**

Yes, the application form includes character limits – up to 6000 characters (approx. 900 words) per assessment criterion. Please note spaces are included in the character limit.

**8. Can I resubmit the same application that was provided for Our Marine Parks Round One?**

No. To ensure that questions, guidelines and eligibility are current you must use the application form provided on the Community Grants Hub website. Applications submitted on incorrect forms will be ineligible.

**9. How do I know if I am eligible to apply for this grant?**

Eligible entity types are listed at section 4.1 of the Grant Opportunity Guidelines.

If you are not one of the eligible entity types listed you are not eligible to apply for this grant opportunity. You can apply in partnership with an eligible entity. The eligible entity must be appointed the 'lead organisation', and will be solely responsible to the Commonwealth for delivery of the grant activities. If applying as a consortium you must attach written agreement from all member organisations collaborating on the project.

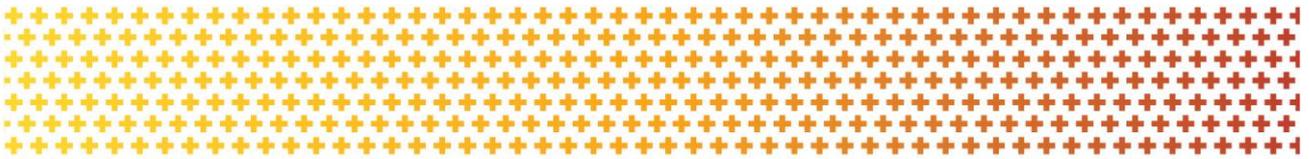
**10. I am a small organisation and don't have a lot of experience in applying grants?**

We encourage all types of organisations and community groups to apply. However, if you think you do not have experience or the necessary skills to apply or deliver the grant effectively you should consider partnering with an organisation with the relevant experience and skills to help ensure the success of your application and project.

**11. I'm not sure how to complete the application form, or the project plan and budget templates?**

You should ensure you answer all questions on the application form. When addressing the selection criteria ensure you have strong evidence to support your claims.

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You must complete and attach to your application a project plan and budget. Please use the template provided. Depending on the complexity of your project the project plan should be between 5-8 pages. Make sure your milestones and budgets are realistic and can be achieved, particularly within the timeframe of the grant opportunity.

Further information for applicants can be found at the [Community Grants Hub website](#).

You can also contact the Community Grants Hub for assistance:

By phone: 1800 020 283 (option 1)

TTY: 1800 555 677

By email: [support@communitygrants.gov.au](mailto:support@communitygrants.gov.au)

**12. What level of co-contribution (financial and in-kind) by applicants and other parties are required?**

There is no set amount or percentage required for co-contributions, however, applications with high levels of co-contributions, or those that are able to leverage additional funding through project partners will be prioritised.

**13. Can I submit more than one application?**

Yes. However the distribution of funding will aim to provide a spread of projects across the type of applicant, across the Australian Marine Parks, and under the management programs.

If more than one application is submitted for the same project, only the last received application will progress to assessment.

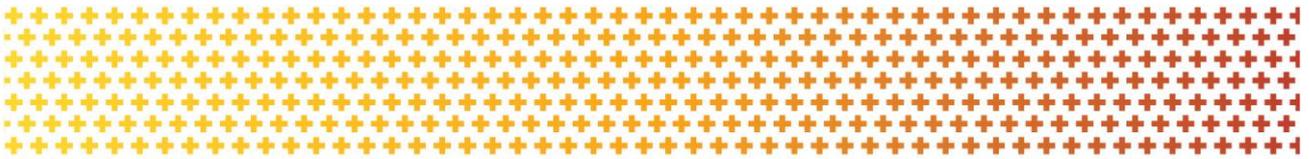
**14. Does my project have to include activities that occur on-water in an Australian Marine Park?**

No. The objective of this grant opportunity is to fund projects that best contribute to the vision and objectives of Australian Marine Parks, and one or more of the 10 year outcomes for one or more of the Australian Marine Park Management Programs. This objective could be achieved in many ways and does not necessarily need to involve on-water activities.

**15. If my project includes on-water activities in an Australian Marine Park do I need an approval?**

Activities in Australian Marine Parks may require regulatory approval under the *Environment Protection and Biodiversity Conservation Act 1999*, the *Environment Protection and Biodiversity Conservation Regulations 2000* and other Commonwealth legislation. The Management Plans provide information on what activities are prohibited, or permitted with approval.

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Provision of grant funding does not constitute regulatory approval for funded activities. Successful grant applicants must obtain all necessary regulatory approvals before carrying out the funded activities, and must comply with the conditions of those approvals at all times. Provision of grant funding does not fetter the right of the decision maker to issue or refuse approvals under applicable legislation.

**16. Where can I find more information on the Australian Marine Park Management Programs?**

Australian Marine Park Management Plans can be found on the [Australian Marine Parks website](#). They contain further information on the Australian Marine Park Management Programs, including on the 10-year Outcomes. Make sure you reference the Management Plans when preparing your application, and explain why your project will contribute to one or more of the 10 year outcomes for one or more of the Management Programs.

**17. What if my grant project relates to the South-east Australian Marine Park network?**

The South-east Australian Marine Park Network Management Plan identifies Management Strategies rather than Management Programs. If your project relates only to the South-east Australian Marine Park network you should identify how the outcomes of your project relate to those Management Strategies.

**18. If my project is successful can I make public statements and media releases about activities that are funded?**

If you make a public statement (such as in a publication or at an event) you must acknowledge the grant by using the following text:

*This Our Marine Parks Grant project received grant funding from the Australian Government.*

It is also a requirement that prior to issuing any comment to the media about your project you must obtain approval from the Director of National parks via [parksmedia@environment.gov.au](mailto:parksmedia@environment.gov.au).

**19. Where should I go for further information?**

Please email your enquiries to [support@communitygrants.gov.au](mailto:support@communitygrants.gov.au)

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