# Key questions from the application form for the Information, Linkages and Capacity Building (ILC) Jurisdictional Based Grant Round NSW-SA-ACT

**Activity details**

Provide a brief but detailed summary of the proposed Activity. In your description, tell us:

* what you plan to do
* how many people you expect will benefit from the proposed activity
* the geographic locations of you activity
* the duration of the proposed activity
* what you expect to achieve.

# Selection criteria: Grants under $10,000

Applicants applying for grants under $10,000 must respond to the following three equally weighted criteria. Response to each selection criterion is limited to 300 words.

## Criterion 1 - Activity Suitability

Selection Criteria 1: Demonstrate the suitability of the proposed activity

* Describe the need or issue that the proposed activity will address, including the particular group/s that will be targeted.
* Explain how the proposed activity will effectively address the need or issue among the particular group/s (you may wish to refer to relevant data or research to support your explanation).

## Criterion 2 - Stakeholder Engagement

Selection Criteria 2: Demonstrate Stakeholder Engagement.

* Describe the involvement of people with disability in:
  + developing the proposed activity
  + the governance, management, delivery or other aspect of the proposed activity.
* Describe the involvement of other organisations identified in the proposed activity including:
  + the nature of the relationship/s with other organisations (e.g. informal agreement; partnership)
  + their specific role in relation to the proposed activity.

## Criterion 3 - ILC Outcome Contribution

Selection Criteria 3: Demonstrate the contribution of the proposed activity to ILC Outcomes and how progress will be monitored.

* Explain the connection between the proposed activity, the expected results of the activity and the ILC Outcomes you have nominated.
* Describe how progress toward the ILC Outcome/s will be measured and monitored.

# Selection criteria: Grants over $10,000

Applicants applying for grants over $10,000 must respond to the following five weighted criteria. Response to each selection criterion is limited to 300 words.

***Criterion 1 - Activity Suitability***

Selection Criteria 1: Demonstrate the suitability of the proposed activity (weighting 25%)  
  
Applicant’s response must:

* Describe the need or issue that the proposed activity will address, including the particular group/s that will be targeted.
* Explain how the proposed activity will effectively address the need or issue among the particular group/s (you may wish to refer to relevant data or research to support your explanation).

## Criterion 2 - Stakeholder Engagement

Selection Criteria 2: Demonstrate Stakeholder Engagement (weighting 25%)  
  
Applicant’s response must:

* Describe the involvement of people with disability in:
  + developing the proposed activity
  + the governance, management, delivery or other aspect of the proposed activity.
* Describe the involvement of other organisations identified in the proposed activity including:
  + the nature of the relationship/s with other organisations (e.g. informal agreement; partnership)
  + their specific role in relation to the proposed activity.

## Criterion 3 - ILC Outcome Contribution

Selection Criteria 3: Demonstrate the contribution of the proposed activity to ILC Outcomes and how progress will be monitored (weighting 25%)  
  
Applicant’s response must:

* Explain the connection between the proposed activity, the expected results of the activity and the ILC Outcomes you have nominated.
* Describe how progress toward the ILC Outcome/s will be measured and monitored.

## Criterion 4 - Organisation Capability

Selection Criteria 4: Demonstrate the capability of your organisation and the experience of relevant staff to successfully deliver the proposed activity (weighting 10%)

Applicant’s response must:

* Use examples to describe your organisation’s experience with developing and implementing the proposed (or similar) activity; and
* Explain the relevant experience and qualifications held by key personnel and their role in managing the proposed activity.

## Criterion 5 - Project Management and Sustainability

Selection Criteria 5: Outline your organisation’s project management approach, including how the proposed activity will be sustainable beyond the life of the grant (weighting 15%)  
   
Applicant’s response must:

* Outline how your organisation will manage: resources; governance; finances; risk; monitoring, evaluation and reporting.
* Describe how you intend to continue, and share, the learning and capability to make a contribution to ILC Outcomes that is developed through the proposed activity and with whom.