Questions and Answers
Grants In Aid

1. What is the closing time and date for applications?

The Application Form must be submitted by **2.00pm Canberra local time AEST on 19 April 2018**. It is recommended that you submit your application **well before the closing time and date**.

2. If I am not able to submit my application by the due time and date, can I be granted an extension?

No, extensions will not be given.

If an application is late or the Community Grants Hub is requested to approve a lodgement after the closing date the late application policy available on the Community Grants Hub website will apply.

3. How much funding is available for this Program?

The total amount of funding available for Grants in Aid (GIA) grants for the 2018-19 financial year is $145,000 (GST Exclusive). The maximum grant to any national ESO is $10,000 within the financial year. Grants are limited to one per organisation.

4. Is the funding on-going?

No. Funding is only available in respect of the 2018-19 financial year for expenditure in that year.

The GIA program funds discrete projects or activities that address a specific problem or issue and will achieve a clear benefit to the ex-service and Defence community. The GIA program funds projects that are planned for the future. Funding is not available as a reimbursement for costs already incurred.

Funding may be used for projects that:

- encourage co-operation and communication between the ex-service community, ESOs and the Australian Government; and/or

- assist ESOs to:

    - support their branches, sub-branches and affiliated organisations in performing advocacy, pensions and welfare work; and/or

    - advance the objectives of all ESOs more generally, including improved co-operation and communication between national bodies, branches, sub-branches and affiliated organisations on repatriation and military compensation matters.

5. When will I know the outcome of my application?

You will be notified of the outcome of your application at the end of the selection process. For probity reasons, to treat all applicants fairly and equally, it is not possible to give you information about the status of individual applications during the assessment process.

6. How can I submit the Application Form?

You must submit your grant application using the application form, which is available on the [GrantConnect](#) and [Community Grants Hub](#) websites. The application form includes help information.

This is an online application form that you must submit electronically. If you have any technical difficulties please contact 1800 020 283 or email [support@communitygrants.gov.au](#).

The Department of Veterans' Affairs/Community Grants Hub will not provide application forms or accept applications for this grant opportunity by fax or mail.

7. Can I get help to submit my application form?

You can contact the Hub to get support in submitting your application by contacting [support@communitygrants.gov.au](#) or calling 1800 020 283.

8. I'm not familiar with using technology, what do I do?

If you or members of your organisation require digital training, support can be accessed through the Department of Social Services' initiative *[Be Connected – improving digital literacy for older Australians](#)* which provides training in both city and regional areas, Australia wide*.
Please visit: [Be Connected website](#)*.

9. Why is the Department of Veterans' Affairs (DVA) using the Hub to manage its grants?

The Hub will provide a central and consistent application and management process for DVA's grant applicants and recipients.

It will also reduce duplication of effort and resources in common areas of services across Government, such as grants.

10. How does this benefit ESOs?

The benefit to ESOs is in reducing red tape and having consistency in applying for grants. Some of the key benefits are:

- information about all Government grants in one location

- reduced red tape, with simpler, more intuitive online services

11. Is this part of a bigger move to merge DVA with another government department?

No. The Australian Government is committed to a stand-alone DVA. This has been an election commitment by the Coalition over successive elections and remains Government policy. This change simply involves improving the processing of grant applications.

12. Who will be approving DVA grants?

The Minister for Veterans' Affairs will continue to approve grants for DVA.

13. Will DVA still be involved in assessing the grants?

DVA staff working in the Hub will support DVA's grant programs. DVA as a Department will retain responsibility for: policy of its grants programs, ensuring the work of the Hub meets DVA's quality standards, for briefing the Minister on recommended grants and responding to any grants correspondence.

14. Where should I go for further information?

More information about this grant can be found in the Grant Opportunity Guidelines. If you have any questions during the application period, please contact the Community Grants Hub on 1800 020 283 or email to support@communitygrants.gov.au. The **Community Grants Hub** will respond to emailed questions within **five** working days.

Question and Answer added 13 March 2018

15. I am incorporated, however I do not have a Certificate of Incorporation, what documentation am I required to attach?

You can attach any other documentation that will verify your incorporation. For example, Certificate of Registration, Government Gazette, Letters Patent or founding legislation where Letters Patent are not applicable.

Note the 2mb limit per attachment. Compressed or zip files are not accepted. File names must be unique and not include foreign characters.