Building Excellence in Support & Training Grants Program

Sponsored Organisation – Letter of Declaration

**Sponsored Organisation Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sponsor Organisation Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[sponsored organisation] agrees to [sponsor organisation] applying for a grant under the Building Excellence in Support & Training Grant Program on their behalf as a sponsor.

[sponsored organisation] will provide the services specified in the grant agreement and will provide appropriate data and assistance to the [sponsor organisation] to enable to comply with their responsibilities.

[sponsor organisation] has confirmed they will be responsible for:

* bearing executive management responsibility and being accountable to DVA for the appropriate use of grant funds by the sponsored organisation in accordance with the terms of the grant;
* the receipt and distribution of grant funds; and
* the collection, collation and provision of all audit, reporting and acquittal documentation for the grant.

Full Name of Authorised Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*sponsored organisation*)

Position of Authorised Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organisation Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_