



Australian Government

**Community
Grants Hub**
Improving your grant experience



Saluting Their Service Commemorations Program – Major Commemorative Grants

General feedback for applicants

Overview

The Major Commemorative Grants (MCG) category of the *Saluting Their Service* (STS) Commemorations Program (the program) aims to support the Australian Government's commitment to acknowledging and commemorating those who served Australia and its allies in wars, conflicts and peace operations.

The program is designed to preserve Australia's wartime heritage and to involve people throughout the nation in a wide range of projects and activities that highlight the service and sacrifice of Australia's service personnel in wars, conflicts and peace operations, and promote appreciation and understanding of the role that those who served the nation have played in shaping the nation.

Selection results

There was a strong response from organisations and community groups across Australia to the STS MCG funding round.

All applications under the STS MCG round selection process were assessed in accordance with the Community Grants Hub (the Hub) policies.

Selection process

Projects were selected through an open competitive process.

All applications that passed the initial compliance and eligibility checks were assessed and moderated against the assessment criteria. A Selection Advisory Panel comprising Department of Veterans' Affairs (DVA) representatives made recommendations to inform the Commemorative Grants Advisory Committee (CGAC).

The CGAC was chaired by the Repatriation Commissioner of DVA and comprised of representatives from the Returned and Services League of Australia, the Australian Local Government Association, the Australian War Memorial, and DVA policy staff. CGAC reviewed the applications and made final funding recommendations to the Minister for Veterans' Affairs, who was the final decision maker.



General feedback for future *Saluting Their Service* Commemorations Program - Major Commemorative Grants applications

The following tips provide guidance in completing applications for STS MCG funding.

Read supporting information before applying


- It is important to read all available information provided about STS MCG when applying for funding, especially the STS MCG Grant Opportunity Guidelines (GOG).
- The GOG contains important information about the aim and objectives of the program, eligible applicants and items, application process, timeframes, and how to apply.


Check the application before it is submitted

- Organisations and community groups are encouraged to check the application form for completeness prior to making an attempt to submit:
 - check that all fields in the application form have been completed in full
 - check that all answers to questions have been entered correctly
 - check that any required attachments have been completed in full, including one quote for each requested item
 - check that responses to criterion are accurate, clear and easy to read.
- All information requested on the application form must be provided to enable an application to be fully considered.
- The Grants Support Hotline is available to provide assistance to you when you are completing your application.

Compliance and eligibility

- It is important to read the GOG to understand eligibility requirements. Grant funding is only available for eligible projects/activities outlined in the GOG.
- Proposed projects and activities must be significant, from a national, state or territory perspective and contribute to Australia's understanding of its wartime heritage and honour the service and sacrifice of its service personnel. For a project to be considered significant, its focus should be wider than the local community and be available to a larger audience.
- Eligible projects/activities include:
 - new national/state/territory or otherwise significant war memorials where none exists and where the new memorial will be the focus of commemoration
 - new honour boards/rolls or plaques

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- the restoration of existing national/state/territory or otherwise significant war memorials
 - significant (national/state/territory level) commemorative events (The event should be held within one month of the anniversary being commemorated)
 - nationally significant cultural and educational projects with a military heritage focus and that add to the sum of knowledge on a particular topic or which provide access to information about Australia's wartime heritage to a national/state/territory audience.
 - The grant can be used to pay for the following, but is not limited to:
 - audio and visual equipment hire
 - display cabinets for the display of wartime memorabilia
 - equipment hire (i.e. chairs, marquee, PA system). Note: For commemorative events only
 - flagpole (one only) where none already exists – Supply and Installation, to fly the Australian National Flag on days of commemoration. Note: Maximum available amount for this item is \$1,500
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 - honour boards/rolls new or restoration of (including digital honour boards/rolls)
 - interpretive signage (i.e. description of memorabilia on display)
 - landscaping/gardening (i.e. trees, shrubs, paving). Note: Must be within the immediate surrounds of memorials only
 - lighting (i.e. for display cabinets, cenotaphs, memorial security lighting)
 - memorials, cenotaphs and plinths (new and restoration of)
 - monuments and statues
 - plaques (new and restoration of)
 - printing of commemorative booklets/orders of service
 - publishing and editing costs
 - research expenses (i.e. photocopying, postage, the purchase of photographs from Australian War Memorial etc., providing that the research expenses are not the majority of the costs of the project)
 - venue hire
 - wreaths (maximum of two). Note: limit of \$100 per wreath.
 - The grant cannot be used to pay for the following:
 - projects of a commercial nature/projects for profit
 - projects undertaken outside of Australia
 - projects exclusively commemorating animals
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- projects commemorating individuals
 - projects commemorating the post war deaths of service personnel
 - sporting events
 - recurring events/activities, e.g. Anzac Day, Remembrance Day, Vietnam Veterans' Day, National Service Day except where the event relates to a significant anniversary.
 - Expenditure items that are not eligible include:
 - capital expenditure for the purchase of assets such as office furniture and equipment, motor vehicles, computers, printers or photocopiers
 - construction of or fit out, alterations and/or extensions to premises including museums, memorial halls and sporting facilities
 - salaries/wages
 - costs incurred in the preparation of a grant application or related documentation
 - council approval costs
 - educational materials where DVA already provides similar resources for schools
 - entertainment not of a commemorative nature
 - fireworks
 - general ongoing administration costs of an organisation such as electricity, phone and rent
 - ongoing expenditure (e.g. website hosting, memorial maintenance)
 - catering and refreshments
 - eligible items already purchased or ordered
 - events to mark the formation or anniversaries of associations or ex-service organisations
 - events to mark training, enlistment or graduation
 - honour boards or plaques acknowledging membership or service of an ex-service organisation
 - memorabilia (purchase of)
 - military hardware (purchase of)
 - restoration of graves
 - scholarships
 - subscriptions (e.g. journals)
 - travel – international and domestic. Note: includes hire of vehicles, fuel and accommodation
 - trophies, prizes, awards, gifts and medallions.