

INFORMATION LINKAGES AND CAPACITY BUILDING (ILC)

Individual Capacity Building (ICB) Grant Round 2019-2020



Activity Project Plan

This form must be completed and attached for all applications submitted.

Project Details

Organisation Name:	
Project Name:	

Item	What needs to be done? List items in the order they will be done	How you will do it? Add individual steps as required	When will it occur? Month, Year	Who will it occur with? Stakeholders
	Example: (this row can be deleted) Form Project steering group.	Identify skills required Consult with key stakeholders and community Draft proposed Terms of Reference Approach potential committee members Schedule 1 st meeting	September 2020	ABC CALD Accessibility Pty Ltd ABC Neighbourhood House
1.				
2.				
3.				
4.				

Item	What needs to be done? List items in the order they will be done	How you will do it? Add individual steps as required	When will it occur? Month, Year	Who will it occur with? Stakeholders
5.				
6.				
7.				