**Information Linkages and Capacity Building (ILC)**

**Individual Capacity Building (ICB) Grant Round 2019-2020**

**Activity Project Plan**

This form must be completed and attached for all applications submitted.

| **Project Details** |  |
| --- | --- |
| **Organisation Name:** |  |
| **Project Name:** |  |

| **Item** | **What needs to be done?**  List items in the order they will be done | **How you will do it?**  Add individual steps as required | **When will it occur?**  Month, Year | **Who will it occur with?**  Stakeholders |
| --- | --- | --- | --- | --- |
|  | **Example:** (this row can be deleted)  Form Project steering group. | Identify skills required  Consult with key stakeholders and community  Draft proposed Terms of Reference  Approach potential committee members  Schedule 1st meeting | September 2020 | ABC CALD Accessibility Pty Ltd  ABC Neighbourhood House |
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