Risk assessment – [Project/Activity Name]

Using the following table, please describe the major risks associated with the proposed activity/project. Describe the actions proposed to manage these risks and include anything that may impede the timely delivery of the activity/project or negatively impact on the quality of the outcomes.

It is likely that you will identify risks associated with:

- **Resources** such as the availability of appropriately skilled staff over the length of the activity/project.
- Significant events that may impact on the activity/project, including unexpected weather events, travel alerts, other events that may delay or hinder the delivery of the activity/project.
- Work health and safety risks
- Variance in budget or time scope creep, costs increase

Describe the risk	Describe how the risk will be managed	Risk level (after risk is managed)
		Low
		Medium
		High
		Extreme