



Veteran and Community Grants (V&CG) program 2020-21

Letter of Declaration

This Letter of Declaration must be:

- completed when a non-ESO¹ (an organisation external to the ESO community) is applying for a grant under the V&CG program 2020-21 as a Trustee on behalf of a Trust or in a partnership or consortium arrangement with at least one ESO
- signed by both the lead organisation and the Trust, partner or consortium member organisation

Lead organisation legal name:

Trust, partner or consortium member organisation legal name:

Trust, partner or consortium member organisation ABN:

[Trust, partner or consortium member organisation] agrees to [Lead organisation] applying for a grant under the V&CG program 2020-21 on their behalf as a Trustee on behalf of a Trust or part of a consortium or partnership.

[Trust, partner or consortium member organisation] will provide the services specified in the grant agreement and will provide appropriate data and assistance to the [Lead organisation] to ensure compliance with their responsibilities.

[Lead organisation] must pass on the full value of the grant to [Trust, partner or consortium member organisation].

[Lead organisation] confirms that they will be responsible for:

- bearing executive management responsibility and being accountable to the Department of Veterans' Affairs for the appropriate use of grant funds by [Trust, partner or consortium member organisation] in accordance with the terms of the grant
- the receipt and distribution of grant funds
- the collection, collation and provision of all audit, reporting and acquittal documentation for the grant.

Please note: representatives from BOTH the lead organisation AND Trust, partner or consortium member organisation MUST sign this declaration.

Only the lead organisation can submit the application form and enter into a grant agreement with the Commonwealth. The lead organisation must have a formal arrangement in place with all parties prior to execution of the grant agreement.

¹ ESO stands for ex-service organisation.



Lead organisation details:

Signature:

**Electronic signature: Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Full name of authorised officer:

Position of authorised officer:

Date:

Organisation name:

Trust, partner or consortium member organisation details:

Signature:

**Electronic signature: Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Full name of authorised officer:

Position of authorised officer:

Date:

Organisation name:
