



Australian Government

Community
Grants Hub
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Veteran and Community Grants (V&CG) program 2021–22

Letter of Declaration

This Letter of Declaration must be:

- *completed when a non-ESO¹ (an organisation external to the ESO community) is applying for a grant under the V&CG program 2021–22 as a Trustee on behalf of a Trust or in a partnership or consortium arrangement with at least one ESO*
- *signed by the lead organisation and ALL non-lead organisation/s*

The non-ESO submitting the application is the **lead organisation**. The other members of the Trust, consortium or partnership are the **non-lead organisations**. At least one of the non-lead organisations **must** be an ESO.

The non-lead organisation/s included in this application agree to the lead organisation applying for a grant under the V&CG program 2021–22.

The lead organisation will provide the services specified in the grant agreement and the non-lead organisation/s must provide appropriate data and/or assistance to the lead organisation to ensure compliance with their responsibilities.

The lead organisation confirms that they will be responsible for:

- bearing executive management responsibility and being accountable to the Department of Veterans' Affairs for the appropriate use of grant funds in accordance with the terms of the grant
- the receipt and distribution of grant funds
- the collection, collation and provision of all audit, reporting and acquittal documentation for the grant.

Please note: representatives from the lead organisation AND non-lead organisation/s **MUST** sign this declaration.

Only the lead organisation can submit the application form and enter into a grant agreement with the Commonwealth. The lead organisation must have a formal arrangement in place with all parties prior to execution of the grant agreement.

¹ ESO stands for ex-service organisation.



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Lead organisation details:

Signature:

****Electronic signature:** Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Full name of authorised officer:

Position of authorised officer:

Date:

Non-lead organisation #1 details:

Signature:

****Electronic signature:** Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Are you an ESO (Yes/No):

Full name of authorised officer:

Position of authorised officer:

Date:



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Non-lead organisation #2 details:

Signature:

****Electronic signature:** Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Are you an ESO (Yes/No):

Full name of authorised officer:

Position of authorised officer:

Date:

Non-lead organisation #3 details:

Signature:

****Electronic signature:** Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Are you an ESO (Yes/No):

Full name of authorised officer:

Position of authorised officer:

Date:



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Non-lead organisation #4 details:

Signature:

****Electronic signature: Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature**

Organisation legal name:

Organisation ABN:

Are you an ESO (Yes/No):

Full name of authorised officer:

Position of authorised officer:

Date:

Non-lead organisation #5 details:

Signature:

****Electronic signature: Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature**

Organisation legal name:

Organisation ABN:

Are you an ESO (Yes/No):

Full name of authorised officer:

Position of authorised officer:

Date:
