



Australian Government

Community
Grants Hub
Improving your grant experience



Saluting Their Service Commemorative Grants Program 2022–23

Letter of Declaration

This Letter of Declaration must be completed when applying for a grant under the *Saluting Their Service* (STS) Commemorative Grants Program 2022–23 in a consortium arrangement.

The organisation submitting the application is the **lead organisation**. The other members of the consortium are the **non-lead organisations**.

The non-lead organisation/s included in this application agree to the lead organisation applying for a grant under the STS Commemorative Grants Program 2022–23 on their behalf as part of a consortium.

The non-lead organisation/s will provide the services specified in the grant agreement and will provide appropriate data and assistance to the lead organisation to ensure compliance with their responsibilities.

The lead organisation confirms that they will be responsible for:

- bearing executive management responsibility and being accountable to the Department of Veterans' Affairs for the appropriate use of grant funds in accordance with the terms of the grant. This includes the use of those funds by the non-lead organisation/s.
- the receipt and distribution of grant funds
- the collection, collation and provision of all audit, reporting and acquittal documentation for the grant.

Please Note: representatives from the lead organisation AND non-lead organisation/s MUST sign this declaration.

Only the lead organisation can submit the application form and enter into a grant agreement with the Commonwealth. The lead organisation must have a formal arrangement in place with all parties prior to execution of the grant agreement.



Australian Government

Community Grants Hub
Improving your grant experience



Lead organisation details:

Signature:

**Electronic signature: Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Full name of authorised officer:

Position of authorised officer:

Date:

Non-lead #1 organisation details:

Signature:

**Electronic signature: Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Full name of authorised officer:

Position of authorised officer:

Date:



Australian Government

Community Grants Hub
Improving your grant experience



Non-lead organisation #2 details:

Signature:

****Electronic signature:** Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Full name of authorised officer:

Position of authorised officer:

Date:

Non-lead organisation #3 details:

Signature:

****Electronic signature:** Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Full name of authorised officer:

Position of authorised officer:

Date:



Australian Government

Community Grants Hub
Improving your grant experience



Non-lead organisation #4 details:

Signature:

**Electronic signature: Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Full name of authorised officer:

Position of authorised officer:

Date:

Non-lead organisation #5 details:

Signature:

**Electronic signature: Double click after "Signature" to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature

Organisation legal name:

Organisation ABN:

Full name of authorised officer:

Position of authorised officer:

Date:
