

Economic and Community Participation (ECP) Program

Building Employer Confidence and Inclusion in Disability Grant Opportunity

Application Form Guide

Easy Read version

How to use this guide

The Australian Government Department of Social Services (the department) wrote this guide. When you see the word 'we', it means the department.

We wrote this guide in an easy to read way.

We use pictures to explain some ideas.

We have written some words in **bold**.

This means the letters are thicker and darker.

We explain what these words mean.

There is a list of these words on page 44.

This Easy Read guide is a summary of another guide. This means it only includes the most important ideas.

It's a good idea to read this guide so you can understand how to apply for a grant.

This guide is quite long.

It includes a lot of information.

You don't need to read it all at once.

We have split this guide into sections to make it easier to read.

You can ask for help to read this guide. A friend, family member or support person may be able to help you.

You can find more information about the grants on the **Community Grants Hub website**.

Other documents that may help you

You should read the *Building Employer Confidence and Inclusion in Disability Grant Opportunity Guidelines*.

In this guide we talk about different sections of the Easy Read version of the Guidelines.

You can find the Easy Read version on the **Community Grants Hub website**.

You should also read the questions and answers on the Community Grants Hub website.

We often update this document, so please make sure you read the latest version before you apply.

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About this guide

This Application Form Guide explains how organisations can apply for **grants**.

A grant is money from the government to pay for important work that can help others.

You might be able to get a grant if you have an idea for a project that could help others.

You have to apply to get a grant.

There's a form you need to fill out.

We call this an **application**.

We call an organisation that applies for a grant an **applicant**.

You must:

- fill out every part of the application
- give us all the information we ask for.

Before you apply

Is your organisation eligible?

If your organisation is **eligible**, it means you meet our requirements.

To apply you need to show us you are a legal organisation.

You can find a list of legal organisations on page 28–29 of the Easy Read *Grant Opportunity Guidelines* PDF on the **Community Grants Hub website**.

You should also think about whether you want to work with other organisations to deliver your project.

We call it a **consortium** when a group of organisations apply together.

Planning your project and activities

You should plan your project before you apply.

This includes what activities you want to do.

There are some things you should think about when you plan your project.

Does your organisation have the right experience to deliver the project?

Will you work with people with disability to deliver the project?

You should also think about how you will meet your **objectives**.

Objectives are important results you want to achieve.

What types of activities are you planning?

You should also think about whether your project has the activities we look for.

You can find a list of these activities on pages 16–18 of the Easy Read *Grant Opportunity Guidelines* PDF on the [Community Grants Hub website](#).

We also wrote lists of what the grant money:

- can be used for
- can't be used for.

You can find this list on pages 22–24 of the Easy Read *Grant Opportunity Guidelines* PDF on the [Community Grants Hub website](#).

How much funding will you ask for?

You should also think about how much grant money you need for the project.

You should make sure it's the right amount for the project.

You can apply for amounts between:

- \$400,000
- \$800,000.

We will choose another organisation to check how well all grant projects work.

That organisation will only check projects. They won't have a grant.

We will give organisations who get a grant an extra \$15,000 to pay for this.

Planning your answers to the Assessment Criterion

We have questions you must answer.

We call them **Assessment Criterion**.

We explain the Assessment Criterion in more detail on pages 35–38.

You need to answer all 3 Assessment Criterion.

When you plan your answers, you should make sure you answer all parts of the Assessment Criterion.

You should:

- write your project plan
- make sure your project plan matches your answers in Assessment Criterion 1.

You should tell us how you will work with people with disability:

- to plan your project
- during your project.

You should:

- tell us what other organisations you need to work with to make the project work well
- make sure this plan matches your answers in Assessment Criterion 3.

What you need to know about the application form

The application form has 2 types of questions.

Some questions have checkboxes.

You must choose your answers from a list.

Some questions have text boxes.

You must type your answers into the text boxes.

These text boxes have limits for how many words you can put in them.

Underneath each text box it says:

- what the word limit is for the text box
- how many words you have written.

We call this symbol an asterisk – *.

We have put an asterisk next to some questions.

You must answer questions that have an asterisk.

When you fill out the application form, you must:

- give us details about your organisation, such as your name and contact details
- write your answers to the Assessment Criterion
- upload any documents that we ask for.

You can upload up to 5 documents.

You should only upload the documents we ask for. We won't look at any other documents.

Information to get ready before you start

You need to have a lot of information ready before you start filling out the form.

Do you have an organisation ID number?

Your organisation will have an ID number if you have received a grant from us in the past.

What is the official name of your organisation?

On the form we say Legal Entity Name.

It is the name on the Australian Business Register.

What is your registered business name?

Your registered business name might be different to your legal Entity Name.

What type of organisation is it?

On the form we say Entity type.

You can find a list of organisations that can apply on page 28–29 of the Easy Read *Grant Opportunity Guidelines* PDF on the **Community Grants Hub website**.

What is your **Australian Business Number (ABN)**?

An ABN is a number you must have when you run a business or company in Australia.

If you don't have an ABN, you can register online.

<https://register.business.gov.au>

Do you have an **ACN/ARBN**?

An ACN/ARBN is a number you receive when you register a company in Australia.

What is your ACN/ARBN?

Does your organisation have another type of number?

You might have a:

- registration number for a cooperative
- Indigenous Corporation Number (ICN)
- Incorporated Association Number (IAN).

What is the budget for your project?

How much will the project cost?

What are the details for the bank account you want the grant money to be paid into?

On the form we say financial details.

If you are applying as part of a consortium, what organisation that will lead your consortium?

On the form we say consortium details.

We explain consortiums in more detail on page 7.

What are your contact details?

Who is the person you want us to contact about your project?

Filling out your application

Application information

This section of the application form has information you need to read before you apply.

It has information about:

- what type of activities we are looking for
- the closing date and time
- how to save your application
- how to get help to apply
- how to submit your application.

Application form fields

Submission reference

When you apply, you get an application number.

We call this a **submission reference number**.

This question asks you to write your email address twice to make sure it's right.

When you give us your email address, we will send you a link to your application.

This means you can:

- save your application
- close it
- use the link to come back to it another time.

Use of information

This question asks if it's ok to share your organisation's information.

You can only apply for a grant if you choose 'I agree'.

If you don't agree, you can't apply for a grant.

We might share your information:

- when we publish information on the **GrantConnect website** and the **Community Grants Hub website** about which projects we gave grants to.
- with the people who work with us on this grant opportunity.

You can find more information about protecting your privacy on pages 63–65 of the Easy Read *Grant Opportunity Guidelines* PDF on the [Community Grants Hub website](#).

Existing grant recipient

If the Community Grants Hub has given your organisation a grant before, we call you an **existing grant recipient**.

Is the applicant an existing grant recipient?

If the Community Grants Hub has given your organisation a grant before, you should choose ‘Yes’.

If the Community Grants Hub has not given your organisation a grant before, you should:

- choose ‘No’
- skip to page 17 of this guide.

Organisation ID

If you answered ‘Yes’ to the previous question, you must answer this question too.

Every organisation that gets a grant from the Community Grants Hub gets an organisation ID number.

You can find your ID number on the Grant Agreement for that project.

Once you write your ID number, you must select the ‘Verify’ button.

This button will show your organisation's details.

You should check that these details are up to date.

If you're not sure, you can:

- call the Community Grants Hub

1800 020 283

- choose 'Option 1'.

Are updates required to the applicant's details?

You should answer this question after you have checked the details we have for your organisation.

If the details are right, choose 'No'.

If the details are out of date, choose 'Yes'.

Applicant details

For this section you will need your organisation's:

- legal entity name
- registered business name, if you have one
- ABN
- ACN/ARBN
- other incorporation number, if you have one
- contact details
- financial email address – an email address you use for things to do with money at your organisation
- registered business address
- postal address.

Once you enter some of this information, you must select the 'Verify' button.

This button will check if your information is up to date.

Not-for-profit

A **not-for-profit** organisation doesn't run their business to make money. They run their business to help other people.

You can find out more about not-for-profit organisations on this [website](#).

If your organisation is not-for-profit, you should choose 'Yes'.

Are you an existing organisation trying to apply under a trustee on behalf of a trust?

This question is about if your organisation is applying as a **trustee** on behalf of a **trust**.

A trust is 1 or more people who manage money and property for another person or organisation.

The people who manage the trust are called trustees.

If your organisation needs to apply as a trustee on behalf of a trust, you should choose 'Yes'.

Do you need update existing information?

This question asks if you need to update any of the information we already have about your organisation.

For example, if you have moved to a new office.

If you need to update any of your organisation's details, you should choose 'Yes'.

Eligibility requirements

What is the applicant's legal entity type?

This question is about what type of legal organisation you are.

You can find a list of the entity types that can apply on page 28–29 of the Easy Read *Grant Opportunity Guidelines* PDF on the [Community Grants Hub website](#).

This question has a drop-down box.

This box will show you a list of all the answers you can choose.

Is the applicant able to provide documentation to support the legal entity type?

This question asks you to show proof of the answer you chose in the last question – What is the applicant's legal entity type?

You will need a document that shows your organisation is the type of entity you say it is.

You should:

- choose 'Yes' if your organisation has a document like this
- upload the document.

If you choose 'Yes' you must upload at least 1 document.

If your organisation doesn't have a document like this, you should choose 'No'.

Is your organisation a Disabled Peoples Organisation or a Family Organisation?

This question asks if your organisation is a:

- **Disabled Peoples Organisation (DPO)**
- **Family Organisation (FO).**

A DPO is an organisation with a lot of people with disability:

- in charge
- who work for the organisation.

A DPO also must have a document that says their main goal is to help people with disability.

An FO is an organisation with a lot of family or supporters of people with disability:

- in charge
- who work for the organisation.

An FO also must have a document that says their main goal is to help family or supporters of people with disability.

You should choose 'Yes' if your organisation is a:

- DPO
- FO.

Is your project targeted towards specific ILC Priority Cohort/s?

We know that people with disability from some groups in our community need extra help.

We call these groups **Priority Cohorts**.

We really want organisations that help these groups in our community to apply for grants.

For this round of grants, our priority cohorts are:

- Aboriginal and Torres Strait Islander communities
- people from different countries and backgrounds
- young people
- women with disability
- **LGBTIQA+** communities.

The letters LGBTIQA stand for lesbian, gay, bisexual, transgender, intersex, queer or questioning and asexual.

The '+' is for people who are part of the LGBTIQA+ community but don't talk about themselves using a word from this list.

If your project isn't for a Priority Cohort group, you should choose 'Our project is not targeted towards an ILC Priority Cohort'.

Which arrangement best describes your organisations?

If you choose 'Aboriginal and Torres Strait Islander communities', you need to tell us what type of organisation you are:

- Aboriginal Community Controlled Health Organisations (ACCHO) – a health care service run by a local Aboriginal community
- Aboriginal Community Controlled Organisations (ACCO) – an organisation run by a local Aboriginal community
- Office of the Registrar of Indigenous Corporation Registered (ORIC)

Your organisation should have a registration number called an ICN that says you are an Aboriginal organisation.

- Aboriginal Medical Services (AMS) – a health care service for Aboriginal and Torres Strait Islander peoples.

Which activity is your project targeted towards?

This question is about what type of organisation your project will help.

These grants are for organisations who:

- want to hire people with disability
- need support to get started.

These grants are also for organisations from **industries**:

- that will have a lot of new jobs in the future
- where people with disability could find and keep jobs.

We have an industry when a lot of businesses:

- do the same work
- offer the same services.

If you choose organisations from certain industries, you must tell us which industries you will work with.

These industries include:

- health care and government support services
- accommodation and food services
- professional, scientific and technical services, such as lawyers, scientists and vets
- education and training
- construction
- retail
- transport, post and warehousing
- offices and support services, such as call centres or travel agencies
- government and safety
- services that manage money and insurance.

If the industry you will work with is not part of this list, you should:

- choose 'employer in growth industry – not specified above'
- tell us what industry you will work with.

Business Definition

This question asks you what type of organisation you are.

You might be:

- an industry association – you speak up for companies in a certain industry
- a small business – you have 5–19 staff
- a medium business – you have 20–200 staff
- a large business – you have more than 200 staff
- a social enterprise – you work to help other people, such as giving them jobs or training.

If none of these answers are right for your organisation, you should:

- choose 'other'
- tell us what type of organisation you are.

Evaluation declaration

When you apply for this grant, you must agree to let us **evaluate** your project.

When you evaluate something, you look at what:

- went well
- could be done better.

You can only apply for a grant if you choose 'I agree'.

If you don't agree, you can't apply for a grant.

We will choose another organisation to evaluate your project.

That organisation will only evaluate projects. They won't have a grant.

We won't evaluate your project.

Disability cohort information

This question is about the people with disability who you plan to support.

You can choose 'All disabilities' if you plan to support all people with disability.

Or you can choose from a list.

You can choose 'Other' if one of your answers is not on the list.

If you choose 'Other', you must tell us who you will support.

Types of Building Employer Confidence grant activities

This question is about the type of results your project will get.

These grants are for projects that aim to:

- hire more people with disability
- keep more people with disability in their job.

These grants are also for projects that aim to make organisations:

- **accessible** – everyone can use it
- **inclusive** – everyone can take part

These grants are also for projects that can support organisations in some industries to hire more people with disability.

Child safety statement

If you work with children, you must tell us how you will keep them safe.

You can find out more about the rules for keeping children safe on [this website](#).

You should choose 'Yes' if you already have a plan to keep children safe.

You should choose 'Will be compliant prior to accepting a grant offer', if you will make a plan to keep children safe before you get a grant.

Or should choose 'Our organisation does not engage with children' if your organisation only works with adults.

Consortium arrangements

Are you planning on working with other organisations as part of a consortium?

Only the lead organisation should apply for a grant.

If you are the lead organisation, you should enter the details of the other organisations you want to work with, including their:

- legal name
- ABN.

Governance

Governance is how you run or manage your organisation.

These questions will help us make sure we give grants to the right organisations.

You need to tell us if any of the following things have happened in the last 5 years.

Has your organisation been declared **bankrupt**?

If your organisation is bankrupt, you don't have enough money to pay what you owe.

Or has the money your business makes changed in a big way?

Has your organisation failed to:

- work well?
- earn money?

Has your organisation taken part in a **lawsuit**?

A lawsuit is when someone takes you to court to fix a problem you are part of.

Does your organisation owe money to the government?

Has anyone ever looked closely into how you run your organisation?

You need to tell us if any of these things have happened in the last 5 years to:

- your organisation
- any senior person who works for your organisation
- anyone who will work on the project.

If none of these things have happened, you should choose 'None of the above'.

Does the applicant have the following documents?

You need to tell us if your organisation has any of documents from the list below.

Do you have any:

- policies?
- procedures?

These are documents that talk about how you run your organisation.

Do you have a:

- business plan?
- strategic plan?

These are documents about what you want to happen to your business in the future.

Do you have a risk management plan?

This is a document that talks about how you will:

- manage risk
- keep everyone safe.

If you choose 'Yes' for any of these documents, we might ask you to send them to us within 7 days.

If you choose 'No' you can still finish your application.

Project/Activity details

Provide a short title of your application for this project/activity

Please enter the name of your project.

When you write your answer, you can only use 250 characters, including spaces.

This is around 35 words.

Provide a brief description of the activities or the services you plan to deliver

Please tell us:

- about your project and activities
- why your project is important
- how you will support people with disability.

When you write your answer, you can only use 1,000 characters, including spaces.

This is around 150 words.

Service delivery

What best describes your project service delivery?

Service delivery is how you will do your project.

You must choose at least 1 of these options:

- centre-based – for example, in person at your office
- outreach – in person somewhere else, such as a shopping centre or someone's home
- on the phone
- online such as websites or Facebook
- virtual – on a video call such as Zoom.

Select where you will be delivering your services

This question asks you to choose where you will do your activities.

You can choose from:

- national – across all states and territories
- jurisdictional – across one or more states and territories, but not all of them
- targeted – in certain areas called SA3s.

If your organisation chooses 'targeted', you need to use the Australian Bureau of Statistics map.

You need to search for areas called Statistical Area Level 3 (SA3).

You can find the map on the Australian Bureau of Statistics website.

<https://dbr.abs.gov.au/absmaps/index.html>

Funding requested and expenditure

Requested grant funding

This question asks you to tell us how much grant money you plan to spend in each area.

So you must work out how much you will spend in each area.

For example, you might apply for a grant of \$750,000.

You might spend:

- \$400,000 in one area
- \$350,000 in another area.

Indicative project budget

Please tell us how much money you plan to spend on each type of activity.

How much will you spend to pay staff who work on your project?

How much will you spend on your work with other organisations?

How much will you spend on costs for things like:

- phones?
- computers?
- insurance for your project?

How much will you spend to make sure your activities are accessible?

How much will you spend on travel and accommodation costs?

How much will you spend to work out if the project has worked well?

We will choose another organisation to check how well all grant projects worked.

We will give organisations who get a grant an extra \$15,000 to pay for this.

You do not need to include the extra \$15,000 in how much money you plan to spend.

Bank account details

Please enter your organisation's bank account details.

This is where we will send the money if you get a grant.

Demographics

Number of people with disability to be supported

How many people with disability do you think you will support with your project?

Number of family members or carers of people with disability to be supported

How many family members or supporters of people with disability do you think you will support with your project?

Total number of people employed as a result of the grant

How many people do you think will work with you on your project?

Total number of people with disability employed as a result of the grant

How many people with disability do you think will work with you on your project?

Total number of people with disability employed as a result of the project

How many people with disability do you think will find a job because of your project?

Financial ratio analysis

Financial statements

A **financial statement** is a document that talks about your organisation's money.

You should upload your organisation's latest **audited** financial statement.

When a financial statement is audited, it is checked and signed by an accountant.

If you don't have your latest audited financial statement, you must tell us why.

When you write your answer, you can only use 2,000 characters for each answer, including spaces.

This is around 300 words.

Assessment Criterion

Assessment Criterion questions

We have Assessment Criterion you must answer.

There are 3 Assessment Criterion in the application form.

When you write your answers, you can only use 3,000 characters for each question, including spaces.

This is around 450 words.

Assessment Criterion 1

You must tell us what activities you plan to do.

You can find examples on pages 16–18 of the Easy Read *Grant Opportunity Guidelines* PDF on the [Community Grants Hub website](#).

You must tell us who you will help.

You must tell us why this project is important.

You must also tell us how your activities will work towards our objectives.

We explain these objectives on pages 14–15 of the Easy Read *Grant Opportunity Guidelines* PDF on the [Community Grants Hub website](#).

You must also write a project plan.

Your project plan must talk about:

- what activities you will do
- the goals for your project.

Your project plan must also talk about:

- how you will reach those goals
- how you will check your project worked well.

This includes when you think you will:

- start each activity
- finish each activity.

You must also write a plan to explain what you will do about risks.

Assessment Criterion 2

You must tell us how you will work with people with disability:

- to plan your project
- during your project.

You must tell us about your goals for including people with disability.

This includes:

- what your goals are
- how you will reach them
- how you will check your project worked well.

You must also tell us how the project could:

- keep going after the grant finishes
- be used in a bigger area in the future, such as across Australia.

Assessment Criterion 3

You must tell us about your organisation, including:

- your history
- who you support
- why this shows you can deliver your project.

You must tell us what:

- other organisations you already work with
- skills you have to deliver your projects
- other projects you have done before that are like this one.

You must tell us how:

- you will include employers in your project
- this will help more people with disability find and keep jobs.

You must also tell us who you need to work with to make the project work well, including:

- people
- organisations.

We call this a stakeholder engagement plan.

This includes telling us:

- if you already work with them
- how you will start working with them.

You must tell us the names of all the people or organisations you plan to work with over the whole project.

You must also tell us the relationship you have with them.

For example, they might give you advice about how to work with people with disability.

You must also tell us what part of the project they will be part of.

For example, they might help you ask people with disability what they think about your project.

Other services and funding

Are you a National Disability Insurance Scheme (NDIS), Disability Employment Services (DES) or jobactive provider?

This question asks if you get money from the government to provide any other services.

Are you a **National Disability Insurance Scheme (NDIS)** registered provider?

The NDIS is a way of providing support to people with disability around Australia.

Are you a **Disability Employment Services (DES)** provider?

DES is run by the Australian Government.

It helps people with disability find and keep jobs.

Are you a **jobactive** provider?

jobactive is a government program that helps employers and staff.

Application contacts

Who is the applicant's preferred authorised contact person for this application?

Please enter the contact details of one person at your organisation.

They should be someone in charge of the project.

Provide an alternate authorised contact person for this application

Please enter the contact details of another person at your organisation.

We will contact them if we can't contact the first person.

Declaration

Do you have any conflicts of interest that may occur related to or from submitting this application?

A **conflict of interest** is when someone could affect a decision so the result is better for them.

This could include if someone has a relationship with a person or organisation that could mean a project is not fair for everyone.

A perceived conflict of interest is when it seems like there is a conflict of interest.

If there could be a conflict of interest, you should choose 'Yes'.

If you choose 'Yes', you must tell us why.

Declaration

If you choose 'Yes', you agree that:

- all the information in the application form is true and correct
- you have read and understood all of the documents on the **GrantConnect website** and the **Community Grants Hub website**
- if you included information about another person, you asked their permission first
- the Community Grants Hub can share the name of your organisation if you receive a grant.

Estimate time taken to complete application form

Please tell us roughly how long it took for you to finish your application.

Submitting your application

Submitting your application

You should submit your application when you:

- have filled out your application
- are happy with your answers.

This grant opportunity closes at 2 pm on Wednesday 9 March 2022.

You need to submit your application before the closing date and time.

When you submit your application, you will see a confirmation message on the screen.

This message will include your submission reference number.

We will also send you an email.

Please save this email.

Late applications

If something happens to stop you from submitting your application on time, please send us an email.

support@communitygrants.gov.au

We might accept late applications if you have a very good reason.

We might accept late applications if you contact us:

- to tell us your application will be late
- the very good reason
- within 3 days of the closing time.

We might accept late applications if the Community Grants Hub and the department decide to accept your late application.

Help with your application

You can contact the Community Grants Hub if you need help:

- using the application form
- submitting your application.

You can contact the Community Grants Hub.

You can:

- call **1800 020 283**
- choose 'Option 1'

You can send an email.

support@communitygrants.gov.au

Word list

ABN

An ABN is a number you need to have when you run a business or company in Australia.

Accessible

When something is accessible, everyone can use it.

ACN/ARBN

An ACN or an ARBN is a number you receive when you register a company in Australia.

Applicant

An applicant is an organisation applying for a grant.

Application

An application is a form you have to send in to get a grant.

Assessment Criterion

We have questions you must answer.

We call them Assessment Criterion.

Audited financial statement

An audited financial statement has been checked and signed by an accountant.

Bankrupt

If your organisation is bankrupt, you don't have enough money to pay what you owe.

Conflict of interest

A conflict of interest is when someone could affect a decision so the result is better for them.

Consortium

A consortium is an organisation that applies with a group of other organisations.

Disability Employment Services (DES)

DES is run by the Australian Government. It helps people with disability find and keep jobs.

Disabled Peoples Organisation (DPO)

A DPO is an organisation with a lot of people with disability:

- in charge
- who work for the organisation.

A DPO also must have a document that says their main goal is to help people with disability.

Eligible

If your organisation is eligible, it means you meet our requirements.

Evaluate

When you evaluate something, you look at what:

- went well
- could be done better.

Existing grant recipient

If your organisation is an existing grant recipient, you have received a grant from the Community Grants Hub before.

Family Organisation (FO)

An FO is an organisation with a lot of family or supporters of people with disability:

- in charge
- who work for the organisation.

An FO also must have a document that says their main goal is to help family or supporters of people with disability.

Grant

A grant is money from the government to pay for important work that can help others.

Inclusive

When something is inclusive, everyone can take part.

jobactive

jobactive is a government program that helps employers and staff.

Lawsuit

A lawsuit is when someone takes you to court to fix a problem you are part of.

LBGTIQA+

The letters LBGTIQA stand for lesbian, gay, bisexual, transgender, intersex, queer or questioning and asexual.

The '+' is for people who are part of the LBGTIQA+ community but don't talk about themselves using a word from this list.

National Disability Insurance Scheme (NDIS)

The NDIS is a way of providing support to people with disability around Australia.

Not-for-profit

A not-for-profit organisation doesn't run their business to make money. They run their business to help other people.

Objectives

Objectives are important results you want to achieve.

Priority Cohort

A Priority Cohort is a group of people with disability in our community that needs extra help.

Submission reference number

When you apply, you get an application number.

We call this a submission reference.

Trust

A trust is 1 or more people who manage money and property for another person or organisation.

Trustee

A trustee is a person who manages a trust.

More information

If you have any questions during the application period, please contact the Community Grants Hub.

You need to contact them before 5 pm on Wednesday 2 March 2022.

Phone – **1800 020 283**

For people with hearing or speech loss:

TTY – 1800 555 677

Email – **support@communitygrants.gov.au**

The Community Grants Hub will respond to emailed questions within 5 working days.

This text-only Easy Read document was created by the Information Access Group.
For any enquiries, please visit **[our website](#)**. Quote job number 4519-B.