



Information, Linkages and Capacity Building (ILC)
Jurisdictional Based Grants - Australian Capital Territory (ACT)
Questions and Answers (Q&As)

(Note - This Q&As document does not, in any way, replace or override information provided in the Community Inclusion and Capacity Development (CICD) Program Guidelines for Information, Linkages and Capacity Building (ILC), Application Pack, its attachments and/or appendices or in the Funding Round Summary released at the commencement of each funding round.)

Frequently Asked Questions (FAQs) in relation to the [ILC Program](#) and [People with Disability](#) are located on the NDIS Website.

1. What is the purpose of the ILC Jurisdictional Based Grants?

The ILC Jurisdictional Based Grants are the way in which the NDIA will roll out ILC in each State and Territory.

2. What are the application dates for the ILC Jurisdictional Based Grants in the Australian Capital Territory (ACT)?

This ILC Jurisdictional Based Grants funding round for the ACT is open for applications from 24 January to 8 March 2017. Funding is expected to flow from 1 July 2017.

3. When will the ILC Jurisdictional Based Grants for the other States be released?

For a full timetable of when ILC will start in each State and Territory click [here](#). ILC Jurisdictional Based Grant funding rounds will be released in respective States and Territories before these jurisdictions are due to commence ILC.

4. What does the Application Pack include?

The Application Pack for the ILC Jurisdictional Based Grants funding round includes the following documents:

1. Funding Round Summary
2. CICD Program Guidelines – Implementing ILC
3. Standard terms and conditions for grants
4. Application form
5. Budget template
6. Question and Answers

5. I am not really sure if my idea is exactly what you are looking for. Can you give an example of what kinds of projects you will fund?

The NDIA will not give specific examples of the kinds of projects we will fund, to enable organisations to be creative and innovative in their approach to ILC.



All applications will need to address the selection criteria outlined in the Application Pack and the NDIA encourage all interested organisations to read all the documentation – the ILC Policy, the *ILC Commissioning Framework*, the Program Guidelines for ILC and the information contained in the Application Pack before commencing an application.

6. How much money is available for this round of the ILC Jurisdictional Based Grants in the Australian Capital Territory?

The NDIA anticipates there will be up to \$3.0M for ILC Jurisdictional Based Grants in the Australian Capital Territory (ACT).

7. Can organisations submit an application for both the ILC Jurisdictional Based Grants and the ILC National Readiness Grants?

Yes, organisations are welcome to apply in both rounds.

Noting:

- The ILC Jurisdictional Based Grants funding round in the Australian Capital Territory (ACT) focuses on delivery of activity in the ACT and applications addressing activities in one of the four Activity Areas in the ILC Policy will be considered for funding; and
- The ILC National Readiness Grants funding round will focus on projects with national reach or national consistency. Only activities that fit into Activity Areas 2 and 3 described in the ILC Policy will be considered for funding.

8. Are not for profit organisations eligible to apply?

Yes – See the Program Guidelines for ILC for information about eligibility.

9. If I am proposing to use subcontractors, do the subcontractors need to complete a separate application form?

No. Only the lead organisation needs to complete an application form.

10. What attachments do I need to include in my application?

Only attachments specifically requested will be considered.

Grants under \$10,000 - No attachments are required for grants under \$10,000.

Grants over \$10,000 - For grants over \$10,000 you must attach a budget using the template provided. Applications that do not provide their budget on the correct template will be deemed non-compliant and will be excluded from further assessment.

11. What are the Terms and Conditions for the ILC Jurisdictional Based Grants?

A copy of the Terms and Conditions for the ILC Jurisdictional Based Grants is included in the Application Pack.



12. If I am not able to submit my application by the due date, can I get an extension?

If an application is late or the Community Grants Hub (the Hub) is requested to approve a lodgement after the closing date, the Hub may determine that there were exceptional circumstances beyond the Applicant's control resulting in an inability to meet the stipulated deadline. Examples of exceptional circumstances could include, but may not be limited to*:

- the Community Grants Hub infrastructure failures
- natural disasters
- power outages affecting the ability of the Applicant to submit their application by the stipulated deadline
- death or disability of key personnel

**Any other proposed incidents of exceptional circumstances, other than those listed above, will be considered by the Community Grants Hub on a case-by-case basis.*

13. Where should I go for further information regarding the grant funding round and application process?

Please email your enquiries to support@communitygrants.gov.au or call 1800 020 283 or TTY 1800 555 677.

14. Who is undertaking the assessment of applications?

The NDIA is partnering with the Community Grants Hub to administer the application process for this round of the ILC Jurisdictional Based Grants in the Australian Capital Territory. The final decision on successful applicants rests with the Chief Executive Officer (CEO) of the NDIA.

15. When will I know the outcome of my application?

Applicants will be notified of the outcome of their application at the end of the selection process. For probity reasons, to treat all applicants fairly and equally, it is not possible to give information about the status of individual applications during the assessment process.

16. What feedback will be available for this funding round?

The Feedback Summary will provide general round-specific information and will include main strengths and areas of improvement for the applications received in this round. The Feedback Summary will not provide feedback on individual applications.

The Feedback Summary will be published on the Community Grants Hub website following the finalisation of the funding round.



17. There are slight differences between Selection Criteria 2 and 3 in the CICD Program Guidelines - Implementing ILC and Selection Criteria 2 and 3 in the Funding Round Summary for the ILC Jurisdictional Based Grants – ACT. Which version should I address in my application? And which version will my application be assessed against?

Applications for the ILC Jurisdictional Based Grants, must address Selection Criteria 2 and 3 as they appear in the Funding Round Summary and application form as they will be assessed against these criteria.

New Question and Answer added on 27 January 2017

18. Where can I go to understand more about ILC and ILC outcomes?

On 24 January there was a Question and Answer about the ILC Toolkit Helpline. This question has been replaced to provide the opening and closing dates of the ILC Toolkit Helpline.

The NDIA has developed the ILC Toolkit (<https://ilctoolkit.ndis.gov.au/>) to help organisations get ready for ILC. The NDIA has now engaged Social Ventures Australia (SVA) to operate a helpline focused on the ILC Toolkit. This is a pilot to assist organisations to engage with ILC.

Organisations can book a call with the Helpline if you would like phone support to use the ILC Toolkit to:

- increase your understanding of ILC;
- make full use of the ILC Toolkit and its functions; and
- apply your own ideas to the ILC Outcomes Story Builder Tool.

The advice provided through the ILC Toolkit Helpline will be general in nature and the consultants cannot help you with completing your grant application or comment on the quality of your ILC idea. Use or otherwise of the ILC Toolkit Helpline is not connected to the ILC funding rounds and has no bearing on the outcome of ILC Grants funding decisions.

The ILC Toolkit Helpline will be available from Monday 30 January until Tuesday 7 March 2017. To book a time, organisations can call **1 800 77 99 69** or visit the ILC Toolkit website at <https://ilctoolkit.ndis.gov.au/>

New Question and Answer added on 3 March 2017

19. What is the impact of the Bilateral Agreement with Western Australia?

The Commonwealth and Western Australian Governments have signed a Bilateral Agreement covering the implementation of the NDIS in Western Australia, which provides for the Western Australia Government to fund ILC in that State. Organisations that are successful in receiving a grant under the CICD Program will not be funded for activities in Western Australia.

The CICD Program Guidelines and the Funding Round Summary have been updated to reflect this change.