



Australian Government
Department of Social Services

Individual Capacity Building (ICB) Grant Opportunity 2020-2021

Feedback for applicants

Easy Read version



How to use this feedback



The Australian Government Department of Social Services (DSS) wrote this feedback. When you see the word 'we', it means DSS.



We wrote this feedback in an easy to read way. We use pictures to explain some ideas.

Not bold
Bold

We have written some words in **bold**. This means the letters are thicker and darker.



We explain what these words mean. There is a list of these words on page 22.



This Easy Read document is a summary of another feedback document. This means it only includes the most important ideas.



You can find more information on the **Community Grants Hub website**.



You can ask for help to read this feedback. A friend, family member or support person may be able to help you.

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About this grant opportunity



A **grant** is money from the government to pay for important work that can help others.



The Information Linkages and Capacity Building program is part of the National Disability Insurance Scheme (NDIS).

We usually call it ILC.



Your **capacity** is:

- your ability to do something
- the skills you have
- knowing the right people who can help you.



ILC grants help make our community:

- accessible – everyone can use it
- inclusive – everyone can take part.

ILC also:



- enables all people with disability to live an ordinary life
- makes sure the NDIS can keep working well for a long time.



Individual Capacity Building is an important part of the ILC program.

We call it ICB.



ICB is about helping people develop skills they need to be **independent**.



When you are independent, you can do things for yourself.

ICB aims to:



- build people's skills and independence
- build people's confidence
- help people take part in the community.

ICB grants help:



- people with disability gain the skills and confidence they need to take part in the community



- organisations that offer ICB to grow their services for people with disability.

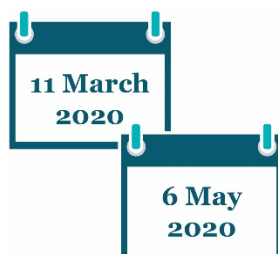
About this round of grants



You have to send in a form to get a grant.



This is called an **application**.



The applications for the ICB grants:

- opened on 11 March 2020
- closed on 6 May 2020.

\$500,000
↕
\$10,000

Organisations could apply for funding between \$10,000 and \$500,000.



This funding could be for up to 2 years.



There were 2 types of funding:

- Individual Capacity Building grants
- Organisational Capacity Building grants.



Individual Capacity Building activities are for helping people with disability.



The goal of these activities is to make sure people with disability can:

- be independent
- take part in the community
- build relationships
- work and earn money.



Organisational Capacity Building activities are for organisations to make them work better.

These activities might include:



- training people who work for the organisation
- working together with other organisations
- finding more ways for people with disability to take part
- planning and getting ready for the future.

What is this feedback about?



We received 467 applications for the ICB grants.



We gave funding to 138 applications.



In total we gave just over \$64 million of funding in this round of grants.

In this feedback we explain:



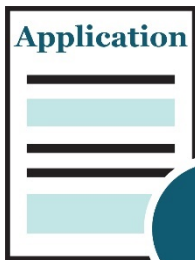
- how we chose who to give funding to



- what applications did well



- what applications could do better



- the important parts of the application.



We wrote this feedback so organisations will know how to make their application stronger in the future.



You can find out about new grant opportunities on **the GrantConnect website**.

How we chose who to give grants to

There are rules about:



- who could apply for ICB grants
- how we choose who gets a grant.



There is a set of guidelines about the ICB grants.



They explain the types of organisations who could apply.

The guidelines also explain what:



- organisations need to tell us in their application
- **evidence** organisations need to give us.



Evidence is proof that something is true.



You can find an Easy Read version of these guidelines on the **Community Grants Hub website**.



After an organisation sends in their application, a group of people read it carefully.



After this, another group of people reads the applications carefully.



This group is called the Selection Advisory Panel.

This Panel is made up of people:



- with disability
- who work for the National Disability Insurance Agency
- who work for DSS
- who work for state and territory governments
- from the Community Grants Hub.

They look at:



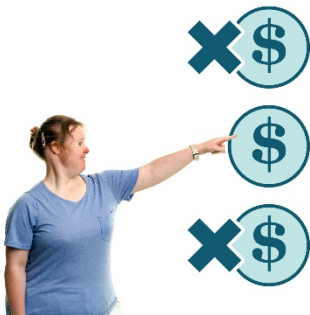
- how good the applications were
- if organisations can do what they say they will do in the application
- the evidence organisations gave in their applications
- if the activities offer good value for money.

What strong applications were like

Strong applications:



- showed evidence that they could apply



- showed they couldn't get other types of funding



- gave lots of detail about how the funding would be used



- answered every question



- answered questions with lots of detail and examples



- chose the right kind of project



- showed why their project was important



- showed they have the right skills and experience to deliver the project



- showed they could continue the project after the funding finishes



- showed people with disability would take part in delivering every step of the project



- showed their organisation's connection to the community.

What some applications could do better

Some applications could have been better if they:



- made sure they read the Grant Opportunity Guidelines in detail



- made sure they answered every question



- showed they understood the grant program and what it wants to do



- only included information that answered the questions



- supported their answers with evidence and examples.

Important parts of the application



There were 3 **Assessment Criterion** in the application form.



An Assessment Criterion is a question that you need to answer.



If you applied for a small grant, you had to answer Assessment Criterion 1 and 2.



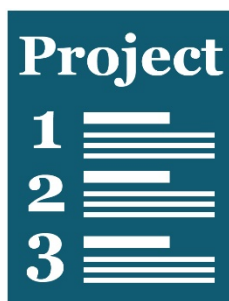
If you applied for a large grant, you had to answer Assessment Criterion 1, 2 and 3.



You can find the Assessment Criterion in the Grant Opportunity Guidelines on the **Community Grants Hub website**.

Assessment Criterion 1

Strong applications described:



- the activities in the project in detail



- who the activities will support



- where the activities will be delivered.



Strong applications also provided evidence to show why the project is needed.

Assessment Criterion 2

Strong applications described:

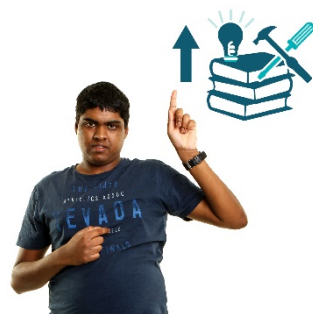


- who the project would help
- their capacity at the moment
- how the project would help them.

Strong applications also:



- showed people with disability would take part in delivering every step of the project



- showed evidence the project will help people with disability grow their capacity



- explained what people would achieve instead of just listing the activities



- explained how the organisation would make sure the project is working well.

Assessment Criterion 3

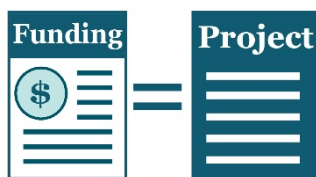
Strong applications:



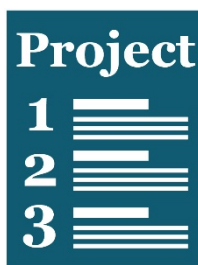
- explained how people with disability would take part in planning and delivering the project



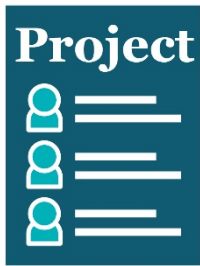
- showed the project wasn't too big for the organisation to run



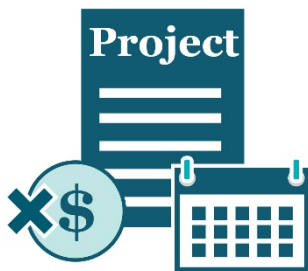
- asked for funding that matched the size of the project, instead of just asking for the most funding they could get



- described each activity in detail



- listed each person working on the project, including their experience and skills



- showed they could continue the project after the funding finishes.



If they were applying with other organisations, strong applications described what each organisation would do.

Word list



Application

A form you send in to try to get a grant.



Assessment Criterion

An Assessment Criterion is a question you need to answer in an application.



Capacity

Your capacity is:

- your ability to do something
- the skills you have
- knowing the right people who can help you.



Evidence

Evidence is proof that something is true.



Grant

A grant is money from the government for important work that can help others.



Independent

When you are independent, you can do things for yourself.

Contact us



If you would like more information about this feedback, please contact us.



ilcgrants@dss.gov.au



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