



Australian Government

Community
Grants Hub
Improving your grant experience



Saluting Their Service

Commemorations Program –

Community Commemorative Grants

Feedback Summary

Overview

The Community Commemorative Grants (CCG) category of the *Saluting Their Service* (STS) Commemorations Program (the Program) aims to undertake local community-based projects and activities that directly commemorate Australia's involvement in wars, conflicts and peace operations.

The Program is designed to preserve Australia's wartime heritage and to involve people throughout the nation in a wide range of projects and activities that highlight the service and sacrifice of Australia's service personnel in wars, conflicts and peace operations, and promote appreciation and understanding of the role that those who served have played in shaping the nation.

Selection results

There was a strong response from organisations and community groups across Australia to the STS CCG funding Round.

All applications under the STS CCG Round selection process were assessed in accordance with the Community Grants Hub (the Hub) policies.

Selection process

An open non-competitive selection process was used to ensure all eligible organisations and community groups had an equal opportunity to apply.

Applications were assessed against the eligibility criteria.



General feedback for future *Saluting Their Service* Commemorations Program - Community Commemorative Grants applications

Eligible applications were considered through an open non-competitive grant process.

The following tips provide guidance in completing applications for STS CCG funding.

Read supporting information before applying

- It is important to read all available information provided about STS CCG when applying for funding, especially the STS CCG Grant Opportunity Guidelines (GOG).
- The GOG contains important information about the aims and objectives of the Program, eligible applicants and items, the application process, timeframes, and how to apply.


Check the application before it is submitted

- Organisations and community groups are encouraged to check the Application Form for completeness prior to submission.
 - Check that all fields in the Application Form have been completed in full.
 - Check that all answers to questions have been entered correctly.
 - Check that any required attachments have been completed in full, including one quote for each requested item, a content outline and sample chapter (if the project is for a publication of any kind), and a Letter of Declaration (if applying as a sponsor).
 - Check that responses to criterion are accurate, clear and easy to read.
- All information requested on the Application Form must be provided to enable an application to be fully considered.
- The Grants Support Hotline (1800 020 283*) is available to provide assistance to you when you are completing your application.

*calls from mobile phones and pay phones may incur additional charges


Compliance and eligibility


- It is important to read the GOG to understand eligibility requirements. Grant funding is only available for eligible projects/activities as outlined in the GOG.
- Proposed projects and activities must be directly commemorative of the involvement, service and sacrifice of Australia's service personnel in wars, conflicts and peace operations. Eligible projects/activities include:
 - Community War Memorials, Commemorative Plaques and Honour Boards - new war memorials, where none exists and where the new memorial will be the focus of



community commemoration and the restoration of existing war memorials, honour boards/ rolls and plaques.

- Restoration, Preservation and or/Display of Wartime Memorabilia - the preservation, interpretation and display of wartime and military memorabilia and artefacts.
- Commemorative Events - significant military unit reunions, i.e. 40th or 65th anniversary or the commemoration of significant military anniversaries, i.e. 50th Anniversary of the Battle of Long Tan. Note: Only one anniversary should be commemorated as it is considered that events to commemorate multiple anniversaries have the potential to diminish the significance of each anniversary. The event must be held within a month of the anniversary being commemorated.
- Publications/Website - the publication of wartime histories where similar works have not previously been published, i.e. unit histories, local wartime histories and letters from service personnel.
- Public Awareness Activity - significant cultural and educational projects, i.e. exhibition, with a military focus and that add to the sum of knowledge on a particular topic or which provide access to information about Australia's wartime heritage.
- School Initiative - school initiatives / projects undertaken by students which focus on military involvement and social impacts relevant to the community.
- Eligible items for funding include:
 - Audio and visual equipment hire
 - Cenotaphs
 - Chair hire
 - Display cabinets for the display of wartime memorabilia
 - Flagpole (one only) where none already exists – Supply and Installation, to fly the Australian National Flag on days of commemoration. Note: Maximum available amount for this item is \$1,500
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 - Honour boards/rolls (including digital honour boards/rolls)
 - Interpretive signage
 - Landscaping/Gardening (i.e. trees, shrubs, paving) - for immediate surrounds of memorials only
 - Lighting (for example, for display cabinets)
 - Monuments and statues
 - Plaques
 - Plinths
 - Printing of commemorative booklets/orders of service
 - Publishing or editing costs
 - Restoration of plaques and honour boards/rolls
 - Restoration of memorials
 - Restoration (of eligible items listed)
 - Venue hire
 - Wreaths (maximum of two). Note: limit of \$100 per wreath
 - Framing / Mounting
 - Regilding

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- Gold leaf lettering
 - Installation (of eligible items listed)
 - Delivery (of eligible items listed)
 - Sandstone Blocks
 - Fencing (immediate surrounds of memorial)
 - Concrete slab
 - Website design
 - Research
 - Lettering / signage
 - Security for commemorative events
 - Mannequin(s)
 - Postage (invitations)
 - Band / Bugler (at commemorative events)
 - Advertising (commemorative events)
 - First Aid (commemorative events)
 - Solar audio posts
 - Sandblasting memorial
 - Pointing (memorials)
 - Unit banner
 - Equipment relating to digital projects
 - CC TV security to reduce vandalism at memorial
 - Lighting to enhance memorial and deter vandalism
 - School memorial gardens - must include a commemorative plinth or plaque (\$500 maximum for horticultural costs e.g. plants, soil)

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- Not eligible items for funding include:
 - Projects of a commercial nature/projects for profit
 - Projects undertaken outside of Australia
 - Projects exclusively commemorating animals
 - Projects commemorating individuals
 - Projects commemorating the post war deaths of service personnel
 - Sporting events
 - Recurring events/activities e.g. Anzac Day, Remembrance Day, Vietnam Veterans' Day, National Service Day except where the event relates to a significant anniversary
 - Capital expenditure for the purchase of assets such as office furniture and equipment, motor vehicles, computers, printers or photocopiers
 - Construction of or fit out, alterations and/or extensions to premises including museums, memorial halls and sporting facilities
 - Salaries/wages *Note: Salaries and wages are considered to be a payment to someone employed by the applicant on an ongoing basis. For the purposes of the STS Program, paying a person other than a usual employee to deliver a one off service such as constructing a memorial, conducting research, designing or printing a program booklet is not considered to be a salary*
 - Costs incurred in the preparation of a grant application or related documentation
 - Council approval costs
 - Educational materials where the Department of Veterans' Affairs already provides similar resources for schools
 - Entertainment not of a commemorative nature
 - Fireworks
 - General ongoing administration costs of an organisation such as electricity, phone and rent
 - Ongoing expenditure, i.e. website hosting, memorial maintenance
 - Catering and refreshments
 - Eligible items already purchased or ordered
 - Events to mark training, enlistment or graduation
 - Events to mark the formation or anniversaries of associations or ex-service organisations
 - Project/signage acknowledging the membership or service to an ex-service organisation, i.e. honour boards
 - Memorabilia (purchase of)
 - Military hardware (purchase of)
 - Restoration of graves
 - Seating (permanent)
 - School trips / excursions
 - Scholarships
 - Book Subscriptions, i.e. journals
 - Travel – international and domestic *Note: includes hire of vehicles, fuel and accommodation*
 - Trophies, prizes, awards, gifts and medallions